

R.D. & S.H. National College & S.W.A. Science College
Smt. Jotu Kundnani Chowk, Off Linking Road, Bandra West, Mumbai 400050

Date: 9th July 2021

Internal Quality Assurance Cell (IQAC): NOTICE

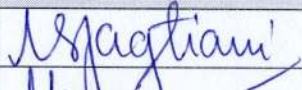
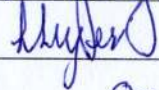
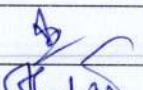

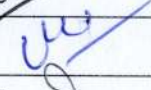
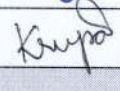
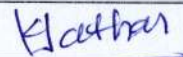
It is proposed to convene an IQAC meeting on 13th July 2021 at 11:30 a.m. in the IQAC Room. An online link for the meeting would also be sent.

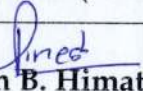
The following is the agenda for the meeting.

- Planning for Academic and Quality Audits
- ICT Augmentation of Digital resources
- Installation of Water Recycling Plant and Solar Panels
- Organization of National Level Workshops.
- Planning of Academic Calendar

All the IQAC Committee members are requested to attend the meeting.

Members:

Name of the Staff Members	Signature
IQAC Member	
Dr. Neha Jagtiani (Principal)	
Ms. Lakshmi Iyer (IQAC Member)	
Ms. Namrata A. (IQAC Member)	Online
Mr. Vipul Saluja (IQAC Member)	
Ms. Purna Jathav (IQAC Member)	
Dr. Mona K. (IQAC Member)	Online
Ms. Nikisha K. (IQAC Member)	
Mr. Manoj Kadam (IQAC Member)	
Ms. Krupa Shah (IQAC Member)	
Special Invitee	
Dr. Kiron Jathar (Vice Principal)	


Mr. Dinesh B. Himatsinghani
IQAC Coordinator



R.D. & S.H. National College & S.W.A. Science College

Smt. Jotu Kundnani Chowk , Off Linking Road , Bandra West , Mumbai 400050

Minutes of the Meeting

Minutes of the IQAC Meeting - July 13, 2021

Date: July 13, 2021 Time: 11:30 a.m. Venue: IQAC Room and Online (Virtual Meeting)

Meeting Type: Internal Quality Assurance Cell (IQAC)

Agenda:

1. Planning for Academic and Quality Audits
2. ICT Augmentation of Digital resources
3. Installation of Water Recycling Plant and Solar Panels
4. Organization of National Level Workshops
5. Planning of Academic Calendar
6. Water Recycling plant

Members in Attendance:

CHAIRPERSON: Dinesh B. Himatsinghani, IQAC Coordinator

IQAC Member:

Dr. Neha Jagtiani (Principal)

Ms. Lakshmi Iyer (IQAC Member)

Ms. Namrata A. (IQAC Member)

Mr. Vipul Saluja (IQAC Member)

Ms. Prerna Jathav (IQAC Member)

Dr. Mona K. (IQAC Member)

Ms. Nikisha K. (IQAC Member)

Mr. Manoj Kadam (IQAC Member)

Ms. Krupa Shah (IQAC Member)

Special Invitee:

Dr. Kiron Jathar (Vice Principal)

Meeting Minutes: On July 13, 2021, the IQAC Committee convened a meeting in the IQAC Room and virtually via an online link to discuss the agenda items. Each member played a significant role in the discussion:

Key Discussion Points:

1. Planning for Academic and Quality Audits: Dr. Neha Jagtiani, the Principal, initiated the discussion on planning for Academic and Quality Audits. She



provided guidance and highlighted the importance of these audits in maintaining academic excellence.

2. ICT Augmentation of Digital Resources: Mr. Vipul Saluja, Examination Incharge, led the discussion on the augmentation of digital resources through ICT. He shared his expertise in enhancing the digital learning environment and resources for students and faculty. IQAC Coordinator, Mr. Dinesh H. agreed and emphasized to implement asap.
3. Installation of Water Recycling Plant and Solar Panels: Dr. Kiron Jathar, Vice Principal, presented the proposal for the installation of a water recycling plant and solar panels. Ms. Namrata A., explained the environmental benefits and potential cost savings associated with these initiatives.
4. Organization of National Level Workshops: Dr. Mona Kejariwal discussed the organization of national-level workshops. She highlighted the significance of these workshops in knowledge sharing and skill development.
5. Planning of Academic Calendar: Dr. Neha Jagtiani, Princiapl, facilitated the discussion on planning the academic calendar. She emphasized the need for a well-structured calendar, considering various academic activities and contingencies.

Active Participation: All IQAC Committee members actively participated in the meeting, with each member playing a distinct role in sharing their views and ideas regarding the agenda items.



Mr. Dinesh B. Himatsinghani
IQAC Coordinator



R.D. & S.H. National College & S.W.A. Science College
Smt. Jotu Kundnani Chowk, Off Linking Road, Bandra West, Mumbai 400050

Date: 11th March 2022

Internal Quality Assurance Cell (IQAC): NOTICE

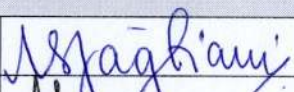
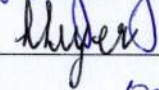

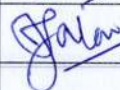

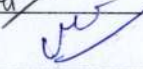
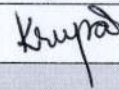
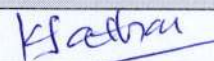
It is proposed to convene an IQAC meeting on 14th March 2022 at 12:30 p.m. in the IQAC Room.

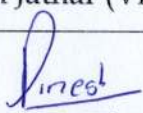
The following is the agenda for the meeting.

- Review and Confirmation of Previous Meeting Minutes
- Feedback on MIS
- Update on the Status of AQAR
- To Conduct Outcome-Based Activities
- Review of CAS of Faculties
- Preparation for SSR

All the IQAC Committee members are requested to attend the meeting.

Members:

Name of the Staff Members	Signature
IQAC Member	
Dr. Neha Jagtiani (Principal)	
Ms. Lakshmi Iyer (IQAC Member)	
Ms. Namrata A. (IQAC Member)	Online
Mr. Vipul Saluja (IQAC Member)	
Ms. Prerna Jathav (IQAC Member)	
Dr. Mona K. (IQAC Member)	Online
Ms. Nikisha K. (IQAC Member)	
Mr. Manoj Kadam (IQAC Member)	
Ms. Krupa Shah (IQAC Member)	
Special Invitee	
Dr. Kiron Jathar (Vice Principal)	


Mr. Dinesh B. Himatsinghani
IQAC Coordinator



R.D. & S.H. National College & S.W.A. Science College
Smt. Jotu Kundnani Chowk , Off Linking Road , Bandra West , Mumbai 400050

Minutes of the Meeting

Minutes of the IQAC Meeting - March 14, 2022

Date: March 14, 2022 Time: 12:30 p.m. Venue: IQAC Room Meeting Type: Internal Quality Assurance Cell (IQAC)

Agenda:

1. Review and Confirmation of Previous Meeting Minutes
2. Feedback on MIS
3. Update on the Status of AQAR
4. To Conduct Outcome-Based Activities
5. Review of CAS of Faculties
6. Preparation for SSR
7. ISO certification

Members in Attendance:

CHAIRPERSON: Dinesh B. Himatsinghani, IQAC Coordinator

IQAC Member:

Dr. Neha Jagtiani (Principal)

Ms. Lakshmi Iyer (IQAC Member)

Ms. Namrata A. (IQAC Member)

Mr. Vipul Saluja (IQAC Member)

Ms. Purna Jathav (IQAC Member)

Dr. Mona K. (IQAC Member)

Ms. Nikisha K. (IQAC Member)

Mr. Manoj Kadam (IQAC Member)

Ms. Krupa Shah (IQAC Member)

Special Invitee:

Dr. Kiron Jathar (Vice Principal)

Meeting Minutes: On March 14, 2022, the IQAC Committee convened a meeting in the IQAC Room to address the agenda items. Each member played a vital role in the discussion:

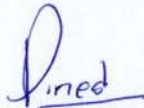
1. **Review and Confirmation of Previous Meeting Minutes:** The meeting began with a review of the minutes from the previous meeting by Mr. Dinesh B. Himatsinghani, IQAC Coordinator. Dr. Neha Jagtiani, the Principal, led the



discussion, and the minutes were confirmed after members' feedback and discussion.

2. **Feedback on MIS:** Dinesh B. Himatsinghani, IQAC Coordinator, provided insights and feedback on the Management Information System (MIS). The committee discussed improvements and ways to enhance data management.
3. **Update on the Status of AQAR:** Dinesh B. Himatsinghani, IQAC Coordinator and Dr. Mona K. (IQAC Co-coordinator) presented an update on the Annual Quality Assurance Report (AQAR). She discussed the progress made and any outstanding tasks.
4. **To Conduct Outcome-Based Activities:** Nikisha K., BMS Coordinator, initiated the discussion on conducting outcome-based activities. She shared strategies and ideas for aligning activities with desired outcomes.
5. **Review of CAS of Faculties:** Dr. Mona K. (IQAC Co-coordinator), presented the review of the Career Advancement Scheme (CAS) for faculties. She discussed the progress and any areas of concern.
6. **Preparation for SSR:** Mr. Dinesh B. Himatsinghani, IQAC Coordinator and Dr. Kiron Jathar, Vice Principal, discussed the preparation for the Self-Study Report (SSR). They emphasized the importance of planning and documentation for accreditation.
7. **Dr. Neha Jagtiani** has suggested to start the process for ISO certification for overall quality management of Institution. IQAC has agreed for the same. Dr. Mona K. has been given responsibility.

Active Participation: All IQAC Committee members actively participated in the meeting, with each member playing a specific role in sharing their views and ideas regarding the agenda items.



Mr. Dinesh B. Himatsinghani
IQAC Coordinator



Internal Quality Assurance Cell (IQAC)

Minutes of the Meetings (A.Y. 2021-2022)

Action Taken Report compiled by IQAC Members for 2021-2022

- An Academic Audit with external Auditors was conducted by IQAC.
- Also Environmental, Green, Energy Audits were conducted by Auditing Agencies.
- ICT Augmentation of Digital resources and purchase of high-end Desktop machines.
- Installation of Secured Wi FI enabled campus.
- Installation of Video Conferencing Communication Tools.
- A 2KLD Water recycling plant was installed on the campus. Recycled water from all Science Laboratories is recycled and used for watering plants in the Botanical Garden.
- Collaboration with Academic Staff College of the Affiliated University to plan and conduct an Orientation Program for faculty members.
- Organisation of webinars, Lecture series, Seminars in association with reputed institutions, industry by various departments.
- Initiation of ISO certification for overall quality management of Institution.



Mr. Dinesh B. Himatsinghani
IQAC Coordinator



Dr. Neha Jagtiani
Principal